

Lasara ISD School District

Library Reopening Plan and COVID Response

Library programming services can continue to be provided in a safe manner for both library staff and students following CDC, PA Department of Health guidelines and our locally developed Health & Safety Plan.

[Pandemic Resources for School Librarians](#) (ALA/AASL)

[School Librarian Role in Pandemic Learning Conditions](#)

School librarians fulfill five important roles: instructional partner, teacher, leader, information specialist, and program administrator, all of which highlight the profession's skill at building relationships and creating an inclusive school culture. During the COVID-19 pandemic, schools need this librarian skill set more than ever as they adapt to meet the current needs of learners in a constantly changing learning environment.

[Chart & Resources](#) (AASL)

[School Librarians at the Center of School Renewal and Transformation](#) (infographic)

[School Librarians and the COVID Slide: School Librarians at the Center of School Renewal and Transformation](#)

(Everylibrary Institute white paper)

[Texas Libraries Mission and Vision Statement](#) - In-School & Remote Practices (Texas State Library and Archives Commission page 4)

Pennsylvania Teachers Advisory Committee (PTAC) [Recommendations for the 2020-2021 School Year](#) School Librarians: Rec.1 (open letter)

[Community, Work & School: Reopening](#) (CDC)

- Schools & Child Care
- Cleaning & Disinfecting

Virus Life on Circulating Materials (REALM)

As a part of the [Reopening Archives, Libraries, and Museums \(REALM\) Project](#), scientists have found that the virus SARS-CoV-2 that causes COVID-19 is not detectable on identified items after the following time periods:

- 1 Day:** hardcover books (buckram cloth), softback book covers, plastic DVD cases
- 2 Days:** archival folders
- 3 Days:** plain paper pages inside a closed book, mylar protective book cover jackets
- 4 Days:** braille paper pages, glossy book pages, children's board books, magazine pages

See ongoing laboratory testing results listed under the "Phase 1" section.

District superintendents and school principals reflect on how working with school librarians and the National School Library Standards has enhanced teaching and learning, goal setting, and curriculum connections across subject areas and throughout their schools and districts. (Videos: [Administrators on #AASL Standards](#) & [Administrators on School Librarians Leading Collaboration](#))

The [Guidelines for Texas School Library Programs](#) (TSLAC) begin with six indicators of an effective school library program and expand on these to provide goals, guidelines, and resources appropriate to TX schools.

[Chart & Resources](#)

Only when there is a trained and certified school librarian present are students taught essential inquiry and information literacy skills aligned to The Texas State Library and Archives Commission, in consultation with the State Board of Education, as well as the AASL and ISTE standards as outlined in the [School Library Programs: Standards and Guidelines for Texas School Libraries](#) (TSLAC TEA)

Non-instructional tasks can be completed with the assistance of an aide or volunteer(s), so the librarian can focus on instruction.

Plans should be flexible and change fluidly as new data and additional school and government guidance become available.

COVID-19 TIERED RESPONSE PLAN

LASARA ISD LIBRARY

RED LEVEL: REMOTE

| INSTRUCTION: 100% REMOTE | CIRCULATION: 100% REMOTE |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center; margin: 0;">Librarians will...</p> <ul style="list-style-type: none"> ● Provide instruction to students via TEAMS sessions, recordings, menus of activities, tutorials and research assistance ● Host remote events for small groups, specific grade levels, and/or the whole school ● Attend planning meetings with teachers and Ed Partners ● Give tech support and copyright guidance to teachers as needed ● Offer eBook talks and reader's advisory to students | <p style="text-align: center; margin: 0;">Librarians will...</p> <ul style="list-style-type: none"> ● Build eBook collections for students and provide curricular materials for teachers ● Purchase additional digital resources ● purchase/catalog physical materials ● Provide tutorials for students and staff on district databases and eBook platforms ● Promote use of Follett Destiny and MackinVIA ● Curate lists of recommendations |

YELLOW LEVEL: HYBRID

| INSTRUCTION: 100% REMOTE | CIRCULATION: LIMITED |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Librarians will...</p> <ul style="list-style-type: none"> ● Perform all instructional tasks listed in Red Level ● Plan with teachers for delivery of physical materials | <p>Librarians will...</p> <ul style="list-style-type: none"> ● Perform all circulation tasks listed in Red Level ● Limit access to physical library space/shelves to staff only ● Check out books to teachers for instructional purposes ● Provide limited circulation of physical books to remote students via scheduled curbside ● Provide limited delivery of physical books to "in person" students on a rotating basis |

GREEN LEVEL: HYBRID

| INSTRUCTION: TBD | CIRCULATION: SMALL GROUPS |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Librarians will...</p> <ul style="list-style-type: none"> ● Perform all instructional tasks listed in Red Level remotely or in person (at librarian's discretion) | <p>Librarians will...</p> <ul style="list-style-type: none"> ● Perform tasks in Red Level ● Continue curbside support for remote students and checkout for teachers ● Create a schedule for individual students or small groups to use the library space and resources while supervised ● Limit shelf access to individual students (one per section) |

LIBRARY SAFETY PROTOCOLS

- Signs enforcing CDC safety guidelines will be displayed
- Six feet social distancing will be observed at all times
- Hand sanitizer will be provided near entrances and exits
- Plastic desk shields will be mounted at the checkout desk
- Faculty, staff, and students must wear masks or face shields in the library
- Use of shared equipment (printers, copy machines, etc.) will be restricted
- Use of shared computers by students will be restricted
- Sanitizer will be placed near computers/copiers

BOOK HANDLING PROCEDURES

- Book return containers will be positioned outside of the library entrance
- Materials will be quarantined four days prior to handling
- Hand sanitizer and /or gloves will be required when pulling and shelving library materials
- Only staff will access shelves for materials (at Red and Yellow Levels)
- UV light or other cleaning materials are recommended

Inspired by Kim Borden (Pen Argyl, PA) & PSLA Crowdsourced Tiered Plan; Graphic created w/ [Canva template](#) & adapted from Eanes ISD Library Dept. (Texas)